

Sultan Qaboos University

Procurement Department



جامعة السلطان قابوس

دائرة المشتريات

REQUISITION FORM

Requisition Number:7043/25/0001

Last Date for Submission:03/03/2025

S.N.	SQU Product Code	Description	Qty.	UOM	Remarks
1	EQUAGRAGC0033	PHOTOCOPY MACHINE	1	Pieces	<p>Digital Photocopy Machine (B/w) The suppliers should include the following</p> <p>A) Technical Requirements:</p> <ol style="list-style-type: none">1) Year of manufacturer: 20252)Speed :65-120copies per minute.3) Automatic Document feeder with duplexing system4) Finisher and Stapler.5. printer controller with network interface <p>B) Cost and span for all spare parts (Drum, Toner, developer, fusing unit, Developing unit, Web roller, Pressure roller, Transfer roller).</p> <p>C) Two years comprehensive warranty.</p> <p>D) Training : Operation and Service training for Operators and Technicians has to be provided.</p> <p>The selection priority will weigh factors for the following and shall be given in a separate document: Major Specifications, Early delivery, door-to-door delivery, extended warranty, training availability, Technical</p>

					Support period, Omanization adopted, Riyadh membership, product catalogue, and experience with the supplier, Pre-Installation requirement if needed, daily maintatnce cost after warranty.
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