



جامعة السلطان قابوس
Sultan Qaboos University

Requisition Form

Requisition Number: 1295/26/0017

Last Date for Submission: 21/09/2026

S.N.	SQU Product Code	Description	Qty	UOM	Remarks
1	BLDBLD0001	Rebehitation	1	Unit	SL. NO DESCRIPTION OF WORK UNITS QUANTITY Location UNIT PRICE AMOUNT IN WORDS AMOUNT IN FIGURES (OMR) BILL NO. 1 PRELIMINARIES a. PRELIMINARIES TO COVER THE COSTS OF MOBILIZATIONS, COMPLIANCE WITH INSTRUCTIONS TO THE TENDERER, CONDITIONS OF CONTRACT, GENERAL REQUIREMENTS, SPECIFICATIONS AND DRAWINGS, ALL TEMPORARY WORKS CONNECTED WITH CONSTRUCTIONS, MODIFICATION, MAINTENANCE OF WORK AND PREPARATION OF THE SITE. ALLOW FOR ALL COSTS IN CONNECTIONS WITH ALL LIABILITIES AND OBLIGATION ARISING FROM CLAUSES OF THE CONDITIONS OF CONTRACT. Ls 1.00 TOTAL CARRIED TO SUMMARY (Bill No. 01 - PRELIMINARIES) BILL NO. 2 MEASURED WORKS 1. Main Library Ablution Area CIVIL WORKS a. Construction of 2 water taps ablution area, the work will include carefully cutting of floor marbles/tiles to the area for new installation, building of seating blocks, and tiling/marble work. The marble should match

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					the existing. Ls 1.000 6.00
					b. Construction of 1 water taps ablution area, the work will include cutting of existing washbasin counter top, carefully cutting of floor marbles/tiles to the area for new installation, building of seating blocks, and tiling/marble work. The marble should match the existing. Ls 1.000 7.00
					c. Construction of 1 water taps ablution area, the work will include carefully cutting of floor marbles/tiles to the area for new installation, building of seating blocks, and tiling/marble work. The marble should match the existing. Ls 1.000 1.00
					ELECTRO- MECHANICAL WORKS
					a. Supply and Install new plumbing lines of fresh water, fitting of necessary fixtures, drainage systems for ablution stations on each floor, including drain cover, and all associated pipework connected to the existing drainage network. Ls 1.000 14
					b. Supply of water taps Nos 20.00 1.0
					c. Supply of stainless steel floor drainage cover Nos 14.00 1.0
					BILL NO. 3
					PROVISIONAL SUM
					1.0 The provisional sum shall cover the supply and installation of unaccounted items like additional accessories or any similar items required during the course of the works, as deemed necessary by site conditions. This item shall also include unforeseen or additional works that may arise during execution and for which no specific item has been provided in the current Bill of Quantities. Ls 1.000

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					TOTAL CARRIED TO SUMMARY (BILL NO. 3 - PROVISIONAL SUM)
2	BLDBLD0001	Rebehitation	1	Unit	Building ablution area in Main library, Sultan Qaboos University (Civil & Electro-Mechanical Works) TO ARRANGE SITE VISIT CONTACT ENGINEER YOUNIS AT 24141086 OR VISIT SQU PROJECTS AND MAINTENANCE DEPARTMENT A. BRIEF DESCRIPTION OF WORKS: The purpose of this tender is to execute a project intended to build ablution areas in Main library, Sultan Qaboos University campus. The works will include civil and electro-mechanical works, including but not limited to dismantling, cutting, removal, replacements and renewal of existing services. It will be the contractor's responsibility to visit the site, make aware of the existing site condition and services and include all necessary items as applicable prior to execution of the works. Works should be carried out while taking care of the surrounding areas and taking all precautionary measures for safety of staff and working people. The contractor shall prepare and submit to the SQU Engineer for approval, the working drawings for the works within fourteen (14 days) prior to the commencement of the works. The contractor shall maintain cleanliness and tidiness of the Site during progress of the works and to attend to the protection and temporary covering and barricading of walkways and other hazards to safety, all as directed by the Engineer. Rubbish and unwanted materials shall be immediately removed and site have to be maintained clean for the next day. The contractor shall provide all the tools, plants & equipment at

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					his own cost, which are deemed necessary for carrying out his works. The Contractor shall be responsible for the execution of the above works covering all the items in Bill of Quantities and as detailed in this contract documents. The whole work to be executed are described in details in the following scope of Works and Particular Specifications, Drawings and whenever shown on the issued Contract Documents. B. DETAILED SCOPE OF WORKS 1. CIVIL SCOPE OF WORKS The civil scope of works includes the following but not limited to: - Dismantling/Demolishing existing wall and floor marble/tiles for the ablution area. - Construction of ablution area, including supply and fixing of new wall and floor marbles/tiles matching the existing. 2. ELECTROMECHANICAL SCOPE OF WORKS The electro-mechanical scope of works includes the following but not limited to: - Supply and installation of new ablution fixtures and accessories. - Supply and installation of new internal plumbing lines for both fresh water and sewage. - Supply and install heavy duty SS316 recessed floor drain cover. C. GENERAL REQUIREMENTS The Contractor shall study the requirements and shall prepare a complete design proposal, which shall include details of materials to be used according to the specifications. Drawings provided in this tender document shall be the basis for the design as part of scope of works. The contractor is responsible to check the accuracy of the given drawings according to

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					the actual conditions at site. Any discrepancy shall be highlighted in the submittal. It is important to note that the contractor prepares shop drawings in coordination with all engineering installations to avoid clashing of services. No installation of any kind or carry out any works shall commence prior to the approval of the shop drawing. All materials incorporated to the works shall be new and of the best quality available unless otherwise instructed by the Engineer specifically to use existing usable materials, which was carefully removed at site. Compliance with the latest Omani Standard, BS and Code of Practice is mandatory at the time of work, Generally, all installation procedures and executions shall be done as per manufacturer recommendation, relevant BS code of practice, and as approved by the P&MD-SQU Engineer. All services shall have standard appropriate identification labeling including color-coding similar or equal to the existing. The identification shall be properly incorporated in the as built drawings. The work must be supervised by qualified staff and must be presented to P&MD-SQU Engineer for approval prior to deployments at site commencements. The Engineer has the right to ask for additional details/drawings which might be deemed necessary before or during the execution of the works. D. PARTICULAR SPECIFICATIONS This specification defines the requirements of modification works to be executed under this contract and are described in detail in the following specification and elsewhere shown on Contract Documents. 1. Civil Works Specifications a) REMOVAL/CUTTING AND DISMANTLING WORKS (Where required)

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					1. Removal of salvageable items or materials shall be executed with utmost care and shall be referred to Engineer prior to disposal. 2. Cutting/breaking of existing block wall shall be done with utmost care to prevent accidental damages to embedded pipes or services in the wall 3. All the debris shall be disposed and dumped to a municipality approved dumping area. b) TILING WORKS 1. Walls and floors shall be free from debris, dust and other materials prior to the installation of tiles. 2. Wall and floor tile materials shall be full-body porcelain tiles with minimum thickness of 10 mm. Color shade and design shall be for approval of the Engineer. 3. All exposed corners shall have approved corner beadings. 4. All walls and floors shall have approved tile installation layout prior to execution c) BLOCKWORK AND RENDER WORKS 1. Use standard concrete blocks and cement-sand mortar; all materials and mixes shall be subject to the Engineer's approval. 2. Lay blocks in a running bond pattern, ensuring proper alignment, level, and plumb. 3. Provide reinforcement and control joints as required; cure all blockwork for a minimum of 3 days. 4. Maintain specified tolerances and clean all surfaces after laying. 5. Use standard cement-sand mortar mix for all rendering works. 6. Ensure all surfaces are clean, dampened, and free from dust or loose materials before application. 7. Maintain a render thickness of 15–20 mm unless otherwise specified; apply uniformly and finish to a smooth or textured surface as required. 8. Cure rendered surfaces for a minimum of 3–5 days to prevent

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					cracking and ensure proper setting. 9. Protect render from direct sunlight, rain, and mechanical damage during and after application. d) FINISHING WORKS 1. Painting whenever required shall use the painting system being used in the university with color proposals to be approved by the Engineer prior to application 2. Electro-Mechanical Works Specifications a) REMOVAL/DISMANTLING WORKS 1. Removal of existing services shall be done with utmost care when possible. Any salvageable items or materials that were removed shall be handed over to the SQU Store b) MECHANICAL/SANITARY WORKS 1. Removal of existing mechanical related services, internal plumbing lines, fixtures and fittings shall be done with utmost care when possible. Any salvageable items or materials that were removed shall be handed over to the SQU Store. 2. Fresh water supply pipes shall be PPR and UPVC for all sewage and drain pipes. 3. Single brand/manufacturer is preferred for sanitary wares and for fittings. 4. Drainage cover shall be Stainless steel SS316 E. MATERIALS APPROVAL All mechanical, electrical and civil items of materials shall be new and the best of their respective kind and of uniform pattern throughout the Works. Unless otherwise specified or

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					instructed by the Engineer, all delivered at site shall be brand new and free from all defects and damages. All defective materials, due to mishandling, incorrect installation, etc. shall be removed and replaced at once. No repair is allowed in this case. If the Contractor proposes a material or equipment that conforms to a standard other than specified, the Contractor shall supply the Engineer with full details of the differences at Tender stage. The Engineers approval of any materials shall not relieve the Contractor from his responsibilities and obligation if the aforementioned is found to be not suitable in its size, capacity, and measurement and correct engineering practice. It is sole responsibility and obligation of the Contractor to check and bring to the notice of the Engineer any mistakes and errors on material approvals prior to ordering, purchasing and delivering at site. Samples shall be provided as required and the Contractor shall submit not less than three (3) sample of material to use prior to commencement of Works. The Contractor shall not place the order for materials, plant and equipment unless the Employers written approval has been obtained. The material approval sheet format from the Engineer shall be used for obtaining approvals. F. OPERATION AND MAINTENANCE MANUALS (when required) The Contractor shall provide, one (1) week prior to completion of the works, the following: a. Hard copy of THREE (3) sets of operation and maintenance (O&M) manual in fully bound and indexed which shall be both in English and Arabic translations b. A draft copy of the O&M Manual shall be submitted for the approval of the Engineer prior to final production and printing of hard and soft, which will consist of

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					test certificate.
					G. TESTING AND COMMISSIONING The Engineer shall witness the test for final commissioning and results shall be recorded and the approved Test certificate shall be submitted along with O&M manual. H. PROGRAM OF WORKS The program of works to be provided by the contractor shall include the following activities: 1. Drawing approvals 2. Material approvals, Procurement /order and delivery to site 3. Dismantling and Installation Works 4. Snags and handover. The program of works to be furnished shall show order of procedure considering overlapping of certain activities which the contractor to carry out the works. I. COMPLETION OF WORKS The whole works shall be completed within 120 days from the date of issuance of the Commencement letter. J. PERIOD OF MAINTENANCE The maintenance and defects period shall be 365 days calculated from the date of completion certified by the Engineer. All defects found during the period of maintenance shall be made good at contractor's expense