



جامعة السلطان قابوس
Sultan Qaboos University

Requisition Form

Requisition Number: 7033/26/0019

Last Date for Submission: 10/08/2026

S.N.	SQU Product Code	Description	Qty	UOM	Remarks
1	COMLAPCM10001	TABLET	9	Nos	Operating System Android 14+ Google Play Store Available Camera Memory 6+GB Storage 128GB Warranty 1 Year ALL Internal Parts are Attached Inside Factory 1 Years Comprehensive Manufacturer OEM Warranty For All 1 Year For ALL Internal Parts Warranty Starts from the Month of Delivery to SQU Next Business Day Support, Labor On-site Support Please Download and Fill in Quotation Summary: https://docs.google.com/document/d/1_EK6XFmYvv0lpolkQc7eFllujphAy73G/edit?usp=sharing&oid=116527879666752690962&rtpof=true&sd=true SQU Terms & Conditions (Company has to do): 1-Deliver to CIS a sample of each device. (1 PC) 2-Take SQU Tag labels (Tag numbers) from the store department. 3-Bring External storage to have a copy of images created by CIS. 4-Install the proper image for each device outside SQU. 5-Stick SQU labels (Tag Numbers) on each device outside SQU. 6- Fill in the attached Inventory excel file then send it back to CIS 7-Unbox each device outside SQU 8-Deliver imaged, and Tagged, Unboxed devices to the SQU location (refer to the attached Distribution Excel file). Deliver the unboxed devices to ONE point inside each SQU unit 9- Daily Report to CIS by Filling in ONLY Blue Columns inside the Inventory Excel File Sent to the Company