



جامعة السلطان قابوس  
Sultan Qaboos University

## Requisition Form

Requisition Number: 7038/26/0053

Last Date for Submission: 18/05/2026

S.N.	SQU Product Code	Description	Qty	UOM	Remarks
1	COMAGRAGC0020	LAPTOP	1	Pieces	<p>Laptop Business (Professional) Series</p> <p>14 inch Processor: Intel® Core™ Ultra 7 265T Supports Windows Enterprise</p> <p>RAM: 16GB DDR5+   HD: 1 TB SSD M.2 NVMe Built in Ports: HDMI + USB3 Type-C+ Ethernet + WiFi 6 + Bluetooth Active USB ports (2.0 and 3.1) Built-in FHD HDR Camera + Camera Shutter + Microphone Keyboard (Arabic, English) Power Adapter Type-C 3 Years Warranty Comprehensive ProSupport Manufacturer OEM Warranty For All 3 Years Next Business Day Support, Labor On- site Support Warranty Starts from the Month of Delivery to SQU SQU Terms &amp; Conditions (Company has to do): 1-Deliver to CIS a sample of each device. (1 Laptop, 1 All in One, 1 PC) 2-Take SQU Tag labels (Tag numbers) from the store department. 3-Bring External storage to have a copy of images created by CIS. 4-Install the proper image for each device outside SQU. 5-Stick SQU labels (Tag Numbers) on each device outside SQU. 6- Fill in the attached Inventory excel file then send it back to CIS</p> <p>7-Deliver imaged, and Tagged devices to the SQU location (refer to the attached Distribution Excel file). 8-Unbox each delivered device to the end user Office, cable it, switch it on.</p>